Prince William Sound Science Center
and
PWS Oil Spill Recovery Institute

POSITION ANNOUNCEMENT

Date Released: May 9, 2011
Closing Date: July 1, 2011

Job Title: President and C.E.O., Prince William Sound Science Center (PWSSC)
and Executive Director, PWS Oil Spill Recovery Institute (OSRI)

Position: Regular, Full-Time, Exempt – Location: Cordova, Alaska

Reports To: Board of Directors, PWSSC and Advisory Board, OSRI

Summary:
The President/CEO and Executive Director (President) provides vision and leadership in planning, coordinating and expanding research and education programs of the PWSSC, and also supervises, promotes and administers OSRI's R&D programs focused in the Arctic and sub-Arctic marine environments. Working closely with the leadership of both Boards of Directors for PWSSC and OSRI, this individual will manage, promote and strengthen the research, business and education activities of the non-profit PWSSC and the Congressionally-mandated OSRI. Based upon the qualifications and interests of the successful candidate, we anticipate a formal faculty affiliation will be recognized by the University of Alaska Anchorage and its Environment and Natural Resources Institute and the Biology Department.

The successful candidate will possess the ability to:

- Strategically initiate, stimulate, and lead a visionary expansion of PWSSC's research and education programs.
- Demonstrate administrative, fiscal and organizational supervisory experience capable of sustaining, expanding and promoting these organizations into world-class prominence.
- Communicate the relevance and success of PWSSC and OSRI programs to ensure they become acknowledged leaders in the fields of marine and estuarine research, and oil spill R&D.
- Initiate and implement initiatives to raise funds for research, education, capital campaigns and endowment programs at PWSSC and for increased oil spill R&D efforts through OSRI.
- Be a highly organized, goal-oriented and diplomatic leader.
- Inspire and motivate staff and volunteers to the highest quality work and results.
- Encourage and support multidisciplinary research projects that have management application.
- Act as an effective and trustworthy representative of both PWSSC and OSRI, promoting these two organizations' interests at policy-making bodies.

- Promote OSRI's R&D programs through collaboration with the OSRI Research Program Manager, OSRI's Scientific and Technical Committee and the OSRI Advisory Board.

Applicants should have an excellent reputation in oceanography, ecology or related sciences. In addition, they should have first-rate organizational management skills and exemplary communication skills with a variety of audiences. The position is only open to qualified applicants who possess legal documents to work in the U.S.

Responsibilities generally fall under seven focus areas

1. *Strategic Science Planning* –Develops a vision for future scientific programs, in collaboration with staff, our partners and the PWSSC and OSRI Boards, that positions the organizations to be responsive and highly regarded as research and education organizations.
2. *Fundraising, Endowment and Development* – Oversees planning and implementation of development projects, including identifying resources required, researching and establishing strategies to approach funders, submitting proposals and maintaining fundraising records and documentation. Work with the PWSSC Board for success of the Facilities Expansion and Capital Campaigns currently underway. The goal of this effort is construction of a new facility to house a laboratory, electronics workshop, equipment storage, education and small conference rooms, as well as offices.
3. *Program, product and service delivery* - In collaboration with the PWSSC and OSRI Boards and staff, develops strategic and annual plans. Responsible for design, promotion, delivery and quality of programs, research products, education services and operation support for these programs.
4. *Board administration* - Supports operations and administration of the PWSSC and OSRI Boards.
5. *Financial, Tax, Risk and Facilities Management* – Recommends annual budgets for PWSSC and OSRI Board approvals and prudently manages the organizations' resources within budgetary and other guidelines.
6. *Community and Public Relations* – As primary spokesperson for the PWSSC and OSRI, assures that these organizations and their missions, programs, products and services are consistently represented in a strong, positive image to relevant stakeholders.
7. *Human Resource Management* – Effectively manages the human resources of the organization in accordance with federal and state laws as well as authorized personnel policies.

Skills and Qualifications:

- Ph.D. in a field related to marine ecology, oceanography, biology, fisheries or a related field of study in environmental research.
- Five years or more experience at a senior level in research and/or organizational management.
- Must have demonstrated business and financial management experience.
- Knowledge of key government and academic institutions and partners in marine science and management.

- A collaborator and consensus-builder; ability to effectively balance multiple, diverse constituencies and priorities.
- Excellent written and verbal communication skills.
- Leader and facilitator – ability to motivate, influence, and develop capacity in others to create conditions that elicit passion, commitment, and best-in-class work that builds the reputation of the PWSSC and OSRI.
- Be politically savvy and able to work with sensitive information and diverse stakeholders, alert to opportunities, be innovative, entrepreneurial, and take on new challenges in a manner that supports and reinforces the priorities of the Board.
- Be of the highest levels of character and ethical behavior.

Physical Requirements:
The nature of this position involves primarily office work with some regular travel for meetings and conferences. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

To apply:
Candidates should submit a letter of application, curriculum vitae, and a one or two-page summary of their philosophy on science and its relevancy to local communities. Please send electronic versions of these documents with contact information for four references to:
Search Committee, PWSSC and OSRI at: nbird@pwssc.org

Applications will be accepted until July 1, 2011 and review of applications will take place in July and August with an anticipated start date of October 15, 2011.